

15641-96 Ave
Edmonton, AB, T5P 2R7
Ph/Fax: 780-481-2942
www.kidsontrack.org



Family Fun Night Bus Driver Job Description

Location: Kids On Track Offices 15641-96 Ave

Apply: Send a resume and cover letter to kristy@kidsontrack.org

Family Fun Night Bus Driver Overview:

- Pick up families who register for a ride and transport them to the Kids On Track event

Responsibilities:

- Arrive at designated time
- Do a pre-check and post-check of the bus each time- provided by Kids On Track
- Follow map and bus route set out by Kids On Track
- Follow all safe driving practices and bus rules
- Create a warm and welcoming environment for children
- Must review the Kids On Track policies and procedures and adhere to them
- Commitment: we host 10 Family Fun Nights per year. You would need to commit to at least 8 of these
- The time commitment is approximately 5 hours for each event

Qualifications:

- Must have current bus license and submit a driver's abstract
- Must be punctual and reliable
- Must submit a Criminal Record Check and an Intervention Record Check
- Must submit to an interview, fill in an application, and submit three references

Other Information:

- A "bus captain" will be provided for each trip who will be responsible for behavior management of the bus
- You will have the opportunity to eat dinner at the Family Fun Night

Organization Profile:

Kids On Track is a Christian faith-based children's charity that serves disadvantaged youth and children in the West Edmonton area since 1992.