

15641-96 Ave
Edmonton, AB, T5P 2R7
Ph/Fax: 780-481-2942
www.kidsontrack.org



Family Fun Night Leader Job Description

Location: Kids On Track Offices 15641-96 Ave

Apply: Send a resume and cover letter to kristy@kidsontrack.org

Family Fun Night Leader Overview:

- Assist in running the Family Fun Night once a month on a Saturday
- Assist in the set up, drama, puppets, games, food prep, tear down, clean up, advertising and promotion of the event.

Responsibilities:

- Review curriculum and prepare lessons- lessons may include drama, puppets, songs, object lessons, or stories.
- Work with and mentor youth in the Leaders In Training Experience program to assist you in performing the lessons
- Behavior management of children when you are not performing
- Set up and tear down of the building including tables and chairs, sets, props etc.
- Ensure all policies and procedures are followed
- Create a warm and welcoming environment for children
- Commitment: we host 10 Family Fun Nights per year. You would need to commit to at least 8 of these.

Qualifications:

- **Must be a professing and practicing Christian adhering to a Christian lifestyle and subscribing to the Statement of Faith and the Statement of Values and Beliefs of Kids On Track Association of Edmonton, must sign a Lifestyle Policy**
- Have a good understanding of child development and have experience leading children's groups and activities
- Must be able to work in a team setting
- Must be punctual and reliable
- Creative presentation experience is an asset (drama, puppetry, music, crafts, illusions)
- Must submit a Criminal Record Check and an Intervention Record Check

Organization Profile:

Kids On Track is a Christian faith-based children's charity that serves disadvantaged youth and children in the West Edmonton area since 1992. As the Family Fun Nights provide the opportunity for mentorship, Christian Education and worship experiences, it is necessary for interns to teach from the Christian perspective and subscribe to the Statement of Faith and the Statement of Values and Beliefs of Kids On Track Association of Edmonton.